

Personnel Monthly

State Personnel Department

STATE PERSONNEL BOARD RUN-OFF ELECTION: JULY 16, 2009

Faye Nelson and Robert Wagstaff are in the run-off election to fill the position on the State Personnel Board vacated by Joyce O'Neal, who recently retired. The election ballots will be distributed to full-time employees with the July 16, 2009 paychecks. Employees must return ballots to the State Comptroller no later than July 23, 2009 at 5 p.m. Ballots will not be counted by the State Comptroller if they are received after 5 p.m. on July 23,

2009, as the votes will be tallied on the night of the 23rd. Ballots may be turned in to payroll clerks or hand delivered or mailed to the State Comptroller, ATTENTION: BALLOTS, P.O. Box 302602, Montgomery, Alabama 36130. This is your representative on the Board and we encourage everyone to PLEASE VOTE!

The State Personnel Department was contacted by many State employees during the initial June election stating

they never received a ballot. If you do not receive a ballot with your paycheck on Thursday, July 16th, please contact your payroll clerk immediately.

To help you get to know the candidates for this important position, we received permission from the candidates to place their brochures in this newsletter. Faye Nelson's flyer is on [Page 2](#) and Robert Wagstaff's flyer is on [Page 3](#).

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July 2009

State Personnel Board Will Meet July 21, 2009

A special meeting of the State Personnel Board will be held on Tuesday, July 21, 2009 at 10:00

a.m. to discuss the State Deferred Compensation Plan. Check for updates on our [website](#) concern-

ing the search for a vendor and the latest efforts to protect your Plan.

Pandemic Influenza Preparedness Education

On April 10, 2009, Governor Bob Riley issued a memorandum directing all government agencies to develop a Continuity of Operations Plan (COOP) for their respective State agency to respond to pandemic influenza and all-hazard emergencies. A part of preparing a COOP requires all employees of an organization to be educated in pandemic influenza preparedness.

In an effort to assist State agencies in their preparedness efforts, the Alabama Department of Public Health's Center for

Emergency Preparedness is offering free pandemic influenza preparedness education to all State agencies. The education will give employees the opportunity to learn about pandemics, multiple-level planning, and the importance of preparing for their families at home. If an employee is prepared at home, it is more likely that the employee will respond for work when called during an emergency.

The preparedness education will also help State agencies effectively respond in the

event of pandemic influenza. In addition, once this training is complete, each state agency is eligible to receive free personal protection equipment (PPE) for their employees. The PPE includes: N95 masks, surgical masks, face shields, hand sanitizer, gloves, and general cleaning supplies. For more information or to schedule educational training for your state agency, please call Angela Stanley with the Center for Emergency Preparedness at (334) 206-3987.

Special points of interest:

- **State Personnel Training Schedule**
- **Donated Leave Requests: Your fellow State employees need your help!**
- **The State Personnel Board will meet July 21, 2009.**

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Personnel Training Schedule — August 2009

The seminars listed below are being offered in August. All training offered by Personnel is free to the employee and the agency. For more information visit the State Personnel Depart-

ment [website](#). To register for a class, please see your agency's training coordinator. We look forward to seeing you in class!

August 11: Employment Law for Supervisors in Montgomery

August 18-19 and 26-27: Train the Trainer: The Basics in Montgomery

August 25: Employment Law for Supervisors in Birmingham at Rehabilitation Services

State Personnel Board Candidate Faye Nelson

VOTE & ELECT **FAYE NELSON** **STATE OF ALABAMA PERSONNEL BOARD**



**A
Committed
Servant
for
State
Employees**

- ★ Over 30 Years of Merit System Employment with the Department of Human Resources
- ★ Past President of the Alabama Association of County Directors of Human Resources
- ★ Former Program Specialist for the State DHR Adult Protective Services Division
- ★ Masters Degree in Social Work from the University of Alabama
- ★ Director of the Alabama Child Support Enforcement Division
- ★ Past Director of Lowndes County Department of Human Resources
- ★ Served as Member of the Alabama Board of Social Work Examiners
- ★ Experienced Social Worker in Child Protective Services
- ★ Supervised Child Welfare and Foster Care Programs
- ★ Licensed Graduate Social Worker
- ★ Leadership Alabama Alumni
- ★ Leadership Lowndes County Alumni
- ★ ASEA Member since 1985

Vote for:
LEADERSHIP! EXPERIENCE! KNOWLEDGE! INTEGRITY! DEPENDABILITY!

State Personnel Board Candidate Robert Wagstaff



Photo by the Candidate

Robert Wagstaff

STATE PERSONNEL BOARD

Cast your vote

**to elect a
proven leader
to the State
Personnel Board.**

Robert 'Wagg' Wagstaff, an employee of the Alabama Criminal Justice Information Center, wants to be your next State Personnel Board Representative.

'Wagg' knows the importance of protecting the merit system and employees receiving due process and fair hearings. That's why 'Wagg' will stand up for state employees on the State Personnel Board.



- Career state employee with 32 plus years experience
- ASEA Board of Directors for 24 years
- Current member of the State Employee Insurance Board (SEIB)
- Current Chairman of Delibered Compensation Committee
- Past Chairman of Diversity in the Workplace Committee
- Member of 2004/2005 Nationwide Retirement Education Institute panel of retirement advisors
- A strong and vocal supporter for the rights and benefits of State Employees

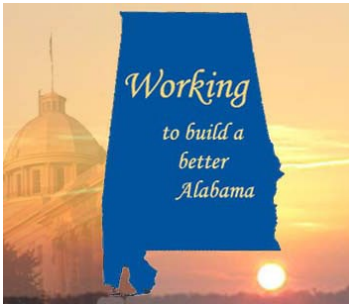
**Watch for your ballot on July 16, 2009 and make sure to vote for
Robert 'Wagg' Wagstaff • State Personnel Board**
Ballots must be returned by July 23, 2009 to be counted.

State Personnel Department

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The Alabama Merit System law created the Personnel Department to be administered by a Personnel Director who answers to an independent board. The Board currently consists of four members who are serving staggered six-year terms and one position is currently vacant. Two members are appointed by the Governor, one by the Lieutenant Governor, one by the Speaker of the House, and one member is an elected classified state employee who is subject to all merit system rules and regulations.

By law the Board is required to meet once each month. Its principal functions are to:

- *adopt and amend rules and regulations;
- *adopt and modify classification and pay plans;
- *hear the appeals of employees who have been dismissed;
- *represent the taxpayers' interest in the improvement of personnel management in the state; and
- *advise and assist the Personnel Director.

The Personnel Department is divided into 9 major areas: Classification and Pay; Examination; Certification; Payroll and Personnel Audit; Information Technology; Training; Legal; Administrative Law Judge; and Special Projects. Please remember, the Personnel Department is here to protect the merit system and to serve as a resource for State employees and the citizens of Alabama!

The State Personnel Board is scheduled to meet on July 21, 2009 at 10 a.m. in the Board Room on the 3rd Floor of the Folsom Administrative Building in Montgomery. The meeting is open to the public.

Donated Leave Requests



To assist those who have qualified for catastrophic sick leave, State Personnel is listing the names of those State employees who are in need of donated leave. The following individuals need your help:

- ◆ Avery Allison with Transportation;
- ◆ Lisa Anderson with Rehabilitation Services;
- ◆ Brandon Atkinson with ABC Board;
- ◆ Antranette Beasley with Human Resources;
- ◆ Cassandra Belyeu with Tourism and Travel;
- ◆ Barbara Betts-Brown with Education;
- ◆ Beth Bielen with Transportation;
- ◆ Timothy Blakely with Revenue;
- ◆ Mary Bradley with Public Health;
- ◆ Arthur Bristow with Revenue;
- ◆ Angela Brown with Transportation;
- ◆ Alan Bryant with Transportation;
- ◆ Allegra Burroughs-Walker with Cosmetology;
- ◆ Sonya Burton with Human Resources;
- ◆ Linda Butler with Public Health;
- ◆ JenaAnne Campbell with Corrections;
- ◆ Barbara Cleveland with Pardons and Paroles;
- ◆ Phyllis Cleveland with Public Health;
- ◆ Kissi Coley with Public Health;
- ◆ Deanna Coman with Revenue;
- ◆ Roberta Crenshaw with Corrections;
- ◆ Sidera Cunningham with Human Resources;
- ◆ Betty Dawson with Public Health;
- ◆ Gregory Dykes with Corrections;
- ◆ Carolyn Ellis with Mental Health;
- ◆ Pamela Elmore with Revenue;
- ◆ Brenda English with Public Health;
- ◆ James Farris with Revenue;
- ◆ Daniel Fithian with Forensic Sciences;
- ◆ Chrystal Foreman with Public Health;
- ◆ Clara Frost with Mental Health;
- ◆ Jacqueline Gaines with Human Resources;
- ◆ Kevin Garrison with Transportation;
- ◆ Kelvin Gary with Corrections;
- ◆ Kenneth Golson with Finance;
- ◆ Murphy Golson with Transportation;
- ◆ Carla Gray with Examiners of Public Accounts;
- ◆ Unica Gray with Corrections;
- ◆ Mary Joan Greene with Public Health;
- ◆ Timothy Hackney with Transportation;
- ◆ Angela Hamilton with Corrections;
- ◆ Carolyn Harvey with Public Health;
- ◆ Terry Hebert with Transportation;
- ◆ Sylvia Hester with Corrections;
- ◆ Gloria Higgins with Human Resources;
- ◆ Danny Huggins with Transportation;
- ◆ Shirley Hull with Corrections;
- ◆ Amanda Jackson with Human Resources;
- ◆ Charlotte Jackson with Human Resources;
- ◆ Isha Jenkins with Rehabilitation Services;
- ◆ Bryan Johns with Mental Health;
- ◆ William Johns with ABC Board;
- ◆ Nancy Kelley with Industrial Relations;
- ◆ Andrew King with Transportation;
- ◆ Willie Lacy with Transportation;
- ◆ Dawn Renee Lane with Conservation;
- ◆ Timothy Lawson with Conservation;
- ◆ John D. Lee with Mental Health;
- ◆ James Roger Lovelace with Public Health;
- ◆ Barbara Mills with Human Resources;
- ◆ Shannon Mitchell with Public Health;
- ◆ Ebonee Moore with Rehabilitation Services;
- ◆ Elise Moore with Rehabilitation Services;
- ◆ Gary Moore with Transportation;
- ◆ Casandra Morrow with Human Resources;
- ◆ Benjamin Moudry with Transportation;
- ◆ Andrea Nall with Medicaid;
- ◆ Katherine Nazary with Revenue;
- ◆ Andrea Northcott with State Military;
- ◆ Roosevelt Owens with Transportation;
- ◆ Tracy Parks with Human Resources;
- ◆ Alisha Patterson with Public Safety;
- ◆ Angie Price with Transportation;
- ◆ Dale Pringle with Corrections;
- ◆ Barbara Pritchett with Human Resources;
- ◆ Patricia Pudsey with Transportation;
- ◆ LaWonda Ray with Revenue;
- ◆ Stephanie Reynolds with Mental Health;
- ◆ Olivia Richardson with Revenue;
- ◆ Amanda Ricks with Pardons and Paroles;
- ◆ Betty Rivers with Public Safety;
- ◆ Roma Robinson with Corrections;
- ◆ Bonnie Russell with Transportation;
- ◆ Jason Sassin with Public Safety;
- ◆ Marsha Scroggins with Transportation;
- ◆ Katherine Sharich with ABC Board;
- ◆ Betsey Shirley with Public Safety;
- ◆ Michelle Stanley with Human Resources;
- ◆ Deanne Stephens with Transportation;
- ◆ Kiasha Stevens with Mental Health;
- ◆ Jayne Stinson with Revenue;
- ◆ Lois Thomas with Human Resources;
- ◆ Joan Thompson with Conservation;
- ◆ Kathleen Trickle with Mental Health;
- ◆ Heather Walston with Agriculture & Industries;
- ◆ Kory Ward with Tourism and Travel;
- ◆ Donna Whatley with Education;
- ◆ Edward Williams with Transportation;
- ◆ Joycelyn Williams with Revenue;
- ◆ Michelle Williams with Mental Health;
- ◆ Sharon Wilson with Transportation;
- ◆ Candace Woodall with Transportation; and
- ◆ Madelina Woods with Transportation..

For more information on how to donate leave to one of these individuals, please visit the State Personnel Department website at www.personnel.alabama.gov. To donate your leave to a qualified employee, please visit your personnel manager and request a Form 25A or [download](#) it from the State Personnel website.